

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting

Date: 2nd June 2017 Time: 11:00 AM Venue: College Seminar Hall

Agenda:

- Preparing the Academic Calendar With all the important dates and information regarding internal tests.
- Chalk out the action plan of the year.
- Mode of conduct of Orientation Program for I UG and I PG students
- Any other

The meeting commenced with the welcome address by the principal. There was discussion on the preparation of academic calendar by the IQAC coordinator. The preparation of an academic calendar with all special dates and dates for the internal assessments were discussed and decided.

Action Plan for the year Decided upon:

- To fill the teaching and non teaching vacancies.
- Events, seminars and workshops to be organized to inculcate awareness about Physical, mental, social and Psychological well being of the students.
- Encourages the importance of FDP for faculties of various disciplines.
- Faculty to organize UGC sponsored Seminars, Workshops in various platforms.
- Plan to organize free coaching classes for SET, NET, TNPSC and Banking Services.
- PTA meetings are important to promote teaching learning process.
- Silver Jubilee celebrations of STHC self supporting college.
- Appreciation to the management of STHC and UGC for infrastructure enhancement like CCTV installation, construction of ladies and staff toilet, Green chalk board, lighting arrangement and Photocopy machine.
- Program and the speakers for orientation program for I UG and I PG were decided upon.

Agenda	Resolution
Preparing the Academic Calendar With all the important dates and information regarding internal tests.	Details to be collected for the calendar.
To fill the teaching and non teaching vacancies	Department wise teaching staff vacancies along with workload details obtained and non teaching staff vacancies also recorded.
PTA meetings are important to promote teaching learning process	PTA meetings department wise dates and venue are finalized.
Silver Jubilee celebrations of STHC self supporting college.	Grand silver jubilee celebration of self supporting college events was finalized.
Mode of conduct of Orientation Program for I UG and I PG students	Dates for the conduct of the program and the topics to be addressed.
Chalk out the action plan of the year.	Preparation of action plan.
Infrastructure enhancement of the institution.	IQAC appreciates the management of the institution and UGC for infrastructure enhancement like CCTV installation, construction of ladies and staff toilet, Green chalk board, lighting arrangement and Photocopy machine.

Subject	Compliance
Academic calendar	Principal and IQAC coordinator briefed about the details to be included in the calendar
Orientation Program for I UG and I PG students.	Decided to be conducted on I UG and I PG opening days
Chalk out the action plan of the year.	Action plan for the year prepared.


COORDINATOR

Dr. T.M. PADMANABHAN
 Coordinator
 Internal Quality Assurance Cell
 &
 NAAC
 S.T. HINDU COLLEGE
 NAGERCOIL - 629 002


PRINCIPAL

Dr. T. CHITHAMBARATHANU
 PRINCIPAL
 S.T. HINDU COLLEGE
 NAGERCOIL - 629 002

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting

Date: 3rd July 2017 Time: 11:00 AM Venue: College Seminar Hall

Agenda:

- Encouraging the staff to publish more articles in reputed journals.
- Encourage the Faculty to attend various state, national, international seminars, workshops and FDPs.
- NSS units and YRC were motivated for different social service schemes like blood donation, Dengue Awareness Programmes etc.,
- Encourage the space expo of ISRO.

The meeting started with the welcome address and the following points were discussed:

- Discussions were made on the importance of publishing articles in reputed Journals.
- Plans to encourage faculty to attend seminars, workshops and FDP were suggested.

Agenda	Resolution
Encouraging the staff to publish more articles in reputed journals.	Decided on the types of Journals to publish papers in.
Encourage the Faculty to attend various state, national, international seminars, workshops and FDPs.	Avail OD and attend various programs
The space expo of ISRO. The space expo motivates the importance of space study in the field of Aquaculture, Agriculture, Weather monitoring etc.	Space Expo helps different categories of students, teachers and Research scholars about importance of space.
NSS units and YRC were motivated for different social service schemes like blood donation, Dengue Awareness Programmes etc.	Blood donation camps and Nilavembu Kashayam to boost immune system to combat Dengue illness.

Subject	compliance
Encouraging the staff to publish more articles in reputed journals	Coordinator briefed about the importance of publishing articles in reputed Journals.
Encourage the Faculty to attend various state, national, international seminars, workshops and FDPs	The rules and regulations for availing OD were briefed.



COORDINATOR

Dr. T.M. PADMANABHAN
 Coordinator
 Internal Quality Assurance Cell
 &
 NAAC
 S.T. HINDU COLLEGE
 NAGERCOIL - 629 002



PRINCIPAL

Dr. L. CHITHAMBARATHANU
 PRINCIPAL
 S.T. HINDU COLLEGE
 NAGERCOIL - 629 002

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting

Date: 8th September 2017 Time: 11:00 AM Venue: College Seminar Hall

Agenda:

- Encouraging the staff to conduct UGC sponsored seminars and workshops.
- Discussion on the development of infrastructure.


The meeting started with the welcome address by the coordinator and discussions were made on the arrangements of the conduct of the UGC sponsored National seminar on Empowerment of women. General discussions were conducted on the development of teaching learning process on par with the NAAC guidelines.

Agenda	Resolution
Encouraging the staff to conduct Sponsored seminars, workshops and seminars.	Decided about the agencies to contact for sponsor including UGC.
Discussion on the development of infrastructure.	Decided on the need for 8 classrooms and refurbishment of the Language lab.

Subject	Compliance
Encouraging the staff to conduct Sponsored seminars, workshops and seminars	Coordinator briefed about the agencies to contact for sponsor.
Discussion on the development of infrastructure	Coordinator briefed about the plan to get sponsor from the MP fund for the building of the classrooms.


COORDINATOR

Dr. T.M. PADMANABHAN
Coordinator
Internal Quality Assurance Cell
&
NAAC
S.T. HINDU COLLEGE
NAGERCOIL - 629 002


PRINCIPAL
Dr. T. CHITHAMBARATHANU
PRINCIPAL
S.T. HINDU COLLEGE
NAGERCOIL - 629 002

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting

Date: 15th December, 2017 Time: 11:00 AM Venue: College Seminar Hall

- Appreciates the NCC of both Boys and Girls Division.
- Appreciates the students counseling centre and health care centre for providing Psycho-social counseling and health care for sick students.

Agenda	Resolution
Appreciation of NCC volunteers	Appreciates both boys and girls division volunteers of our institution for their yeomen service
Appreciates the student counseling	Appreciates the students counseling centre and health care centre for providing Psycho-social counseling and health care for sick students.


COORDINATOR

Dr. T.M. PADMANABHAN
Coordinator
Internal Quality Assurance Cell
&
NAAC
S.T. HINDU COLLEGE
NAGERCOIL - 629 002


PRINCIPAL

Dr. T. CHITHAMBARATHANU
PRINCIPAL
S.T. HINDU COLLEGE
NAGERCOIL - 629 002

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting

Date: 29th January, 2018 Time: 11:00 AM Venue: College Seminar Hall

Agenda:

- Plan on setting extended committees for wide ranging engagement of faculty and administrative staff to realize the targets set.
- Workshops & interactive sessions with all departments, cultural societies, value adding societies.

General discussion on developing ITC tools, revamping the campus, students' involvement in intercollegiate competition, efforts to be taken to improve the employability of the students was conducted.

Agenda	Resolution
Plan on setting extended committees for wide ranging engagement of faculty and administrative staff to realize the targets set	Discussions were made on the need of extended committees for the development of the ITC tools, employability of students, library development, campus cleaning and revamping.
Workshops & interactive sessions with all departments, cultural societies, value adding societies	Discussions on the dates for the interactive sessions with various committees and departments chalked out.

Subject	Compliance
Plan on setting extended committees for wide ranging engagement of faculty and administrative staff to realize the targets set	Coordinator allotted the various functions of the extend committees in the development of ICT tools, employability of students, library development etc.
Workshops & interactive sessions with all departments, cultural societies, value adding societies	Coordinator briefed on the various departments, cultural societies and value adding societies to be interacted with.
Encourages the students to participate in various intercollegiate competitions.	Encourages the students to participate in various intercollegiate competition like essay writing, Quiz, Painting etc.,


COORDINATOR

Dr. T.M. PADMANABHAN
Coordinator
Internal Quality Assurance Cell
&
NAAC
S.T. HINDU COLLEGE
NAGERCOIL - 629 002



PRINCIPAL
Dr. T. CHITHAMBARATHANU
PRINCIPAL
S.T. HINDU COLLEGE
NAGERCOIL - 629 002

S.T.Hindu College, Nagercoil

IQAC - Minutes of Meeting


Date: 20th April, 2018 Time: 11:00 AM Venue: College Seminar Hall


Agenda:

- Condolences the demise of former teaching and non teaching staff.
- Appreciates the retiring teaching and non teaching staff.
- Congratulates PMKK for the successful completion of training in skill development for self employment.
- Appreciates the various teachers of our college as External Examiners.

Agenda	Resolution
Condolences	Condolences the demise of former teaching and non teaching staff.
Appreciates the retiring teaching and non teaching staff.	Appreciating 6 retiring teaching and 4 non teaching staff after putting several years of committed services in various capacities of our institution.

Subject	Compliance
Encourages the students to participate in various intercollegiate competition.	Encourages the students to participate in various intercollegiate competition like essay writing, Quiz, Painting etc.,
Congratulates PMKK for the successful completion of training in skill development for self employment	Congratulates PMKK for the successful completion of training in skill development for self employment of 1200 students.
Appreciates the various teachers of our college as External Examiners.	Appreciates the various teachers of our college as External Examiners besides being Chairman and members of Board of studies.


COORDINATOR
Dr. T.M. PADMANABHAN
Coordinator
Internal Quality Assurance Cell
&
NAAC
S.T. HINDU COLLEGE
NAGERCOIL - 629 002


PRINCIPAL
Dr. T. CHITHAMBARATHAR
PRINCIPAL
S.T. HINDU COLLEGE
NAGERCOIL - 629 002