Yearly Status Report - 2019-2020

Part A	
Data of the Institution	
1. Name of the Institution	**S.T. HINDU COLLEGE**
Name of the head of the Institution	**Dr.T.Chithamabarathanu**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04652-222127**
Mobile no.	**9443399823**
Registered Email	**sthinducollege@gmail.com**
Alternate Email	**iqacsthc@gmail.com**
Address	**Desika Vinayaga Nagar , Kottar**
City/Town	**Nagercoil**
State/UT	**Tamil Nadu**
Pincode	**629002**

2. Institutional Status

Affiliated / Constituent	**Affiliated**
Type of Institution	**Co-education**
Location	**Urban**
Financial Status	**Self financed and grant-in-aid**
Name of the IQAC co-ordinator/Director	**Dr T.M.PADMANABHAN**
Phone no/Alternate Phone no.	**04652225940**
Mobile no.	**9486418240**
Registered Email	**iqacsthc@gmail.com**
Alternate Email	**sthinducollege@gmail.com**

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sthc.ac.in/aqar-2018-2019/

4. Whether Academic Calendar prepared during the year	**Yes**
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sthinducollege.com/iqac-calender-2019-2020/

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	**B+**	**0**	**2002**	**01-Oct-2002**	**01-Oct-2007**
2	**A**	**3.11**	**2010**	**28-Mar-2010**	**28-Mar-2015**

6. Date of Establishment of IQAC	**20-Jun-2008**

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
SIXTH MEETING GYMNASIUM DEVELOPMENT OF PHYSICAL EDUCATION DEPARTMENT	**06-Jan-2020** **1**	**200**

FIFTH MEETING THREE NEW JOB ORIENTED COURSE	24-Sep-2019 1	180
FOURTH MEETING MODERNISED LANGUAGE LAB	26-Aug-2019 1	100
THIRD MEETING PURCHASE OF ADDITTIONAL BOOKS IN LIBRARY	25-Jul-2019 1	500
SECOND MEETINF COMPUTER UPGRADATION	15-Jul-2019 1	100
FIRST MEETING ORIENTATION PROGRAM	16-Jun-2019 2	500
IQAC CONDUCTED SIX MEETINGS	21-Jun-2019 1	13
[View File](#)		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr.S.Perumal, Principal (Rtd) (Final Payment)	Major Project	UGC	2019 365	48861
Dr.S.Sudha Kumari Department of Chemistry (Final Payment)	MINOR PROJECT	UGC	2019 365	20000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	[View File](#)
10. Number of IQAC meetings held during the year :	6
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	[View File](#)
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Systematically planned meetings and documentation of all activities ? Initiatives taken to introduce three new job oriented courses ? Initiatives taken to sign MoU with local private sectors to provide systematic technical training to our students to enter the IT field ? Initiatives taken to develop and modernize the gymnasium of The Department of Physical Education ? Upgraded computers and Modernized Language Lab ? Purchase of additional books in library

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To prepare Academic Calendar	The Academic Calendar was prepared
To revamp College Website	The College Website was revamped
To upgrade computers	The computers were upgraded
To set up a Modernized Language Lab	A Modernized Language Lab was set up with upgraded computers and gadgets
To inculcate Social Awareness among students	The students were inculcated to develop their social awareness skills.
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	08-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	S.T. HINDU COLLEGE has The Management Information System introduced with an aim for the effective functioning of the academic information system. The Management Committee advocates various instructions to the administrative offices that is effected methodically

under the direction of the Principal. The department activities are prudently observed by the corresponding Heads of the various departments, thereby providing to the wellorganized running of the department activities. The faculty of all the departments synchronise the activities to guarantee the standard of the college. Further, the communication with stakeholders that includes the faculty, parents, alumnae and students altogether provides the mandatory information. The moderately automated library also furnishes to the information system of the college. The computerized particulars of the academic activities encompasses the academic details and the TC issues as well. This effective system is very much participative in establishing the information in different modules. Student Management System: The Student Management System unveils the personal and academic proof of every student. This system supports in issuing students register, ID cards and the features of scholarships and Tuition Fee Register. Attendance Marking Module: The attendance of each and every student of all the departments is marked, counting the practical hours too. This tracing benefits in inspecting the complete performance of the students. Operative Management System: This employee module covers the data of all the teaching and nonteaching staff that contains their service records as well. The personal data of teaching and nonteaching staff that includes the joining date, promotion dates, qualification and experience, applicable pay scales and other details are maintained in eformat. This precise module embraces the financial management. Payroll Management Module: The maintenance of Payroll Management Module discloses the monthly net payable pay scale and grade pay for teaching and nonteaching staff. The Pay sheet report for allowances and deduction norms is equipped and submitted to concerned government authorities for sanctioning.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

S.T.Hindu College, affiliated to Manonmaniam Sundaranar University follows a curriculum enclosed by the University. Whenever there is a variation in the curriculum, the University communicates to the College for implementing the changes.The curriculum is planned in a methodical and organised timetable. Further,the lesson plan endows the academic standards of our institution. Our institution encompasses a 3342 students and 300 scholars. ? The college proposes aided courses that comprises of 12 U.G and 10 P.G courses alongside 1 M.Phil and 12 Ph.D programmes.Further, the college offers Self-supporting courses that integrates 7 U.G, 9 P.G and 10 M.Phil courses. Our college proudly offers 7 Add on courses, 8 Certificate courses and 13 Diploma courses. ? The lesson plan is structured ahead of the Semester for a very systematic execution of the syllabus. The department meetings are steered in regularly to discuss the allocation of papers, arranging lesson plans and about making notes according to the necessity of the students. Most significantly, the subjects are fixed to the faculty based on their aptitude, skill and awareness of the subject. ? Our college has a central library with an open access system. Also all the departments have their own research libraries that suffice the needs of the students. And various subscriptions to Journals provide to the prerequisites of the research scholars. ? Our college has established a strong and forceful internal evaluation system through systematic Internal Assessments. ? The college handbook that integrates the Academic Calendar is given to the faculty and students at the very commencement of the academic year. ? We consider feedback to be a central parameter in refining the teaching skills. Assignments and Seminars that are assigned to the students improves their regular learning process and their writing skills as well. ? Faculty members attend FDPs to develop their subject knowledge. Also the college has restored the traditional learning process through Smart classrooms and ICT supported teaching –learning process.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback is an important segment in the teaching-learning process. It strengthens the learning environment as it aims for excellence in the teaching-learning process. The feedback provided by the students is assessed by the respective Heads and the Principal. A prescribed format for the feedback is distributed that is filled in by the students. This feedback helps the mentors to evaluate their teaching level. Further, the respective Heads of various departments assess the performance of the faculty based on their classroom performance, their interpersonal relationship within the department, their punctuality, regularity and their contribution to the department in general. The feedback from the parents as well as the public helps in the overall improvement of the college. The feedback and suggestions received during the Alumnae Meet is considered to be an asset in evaluating the shortcomings of the institution. The overall feedback data is presented in the Academic Council Meeting for the implementation of necessary changes in the curriculum.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of	Number of	Number of	Number of	Number of

	students enrolled in the institution (UG)	students enrolled in the institution (PG)	fulltime teachers available in the institution teaching only UG courses	fulltime teachers available in the institution teaching only PG courses	teachers teaching both UG and PG courses
2019	880	450	18	11	138

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
167	95	12	4	2	10
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Our institution has a reputable and well-structured mentor system. The class-in-charge is a group tutor or a mentor and is allocated around 20 students. The mentors preserve a systematic record of the students. The performance of the mentee in the internal assessment is scrutinised to identify their strengths and weakness. They are always available to offer counselling and advice to the students in terms of their academic as well as individual problems. The mentees submit their leave forms to the respective mentors and provide valid explanations for their absence. Mentors constantly have a regular interaction with the parents of their mentees. They communicate with the parents often, especially when the necessity arises. Parents of mentees intensely participate during the mentor meetings. Distinctive care is given to the slow learners and the concepts are abridged and taught again for their understanding. The advancement of the mentees are informed periodically to the parents, so that their enhancement can be analysed effectively. Mentors help them in career guidance and placement opportunities also. The mentors play a significant role in getting the students and the faculty closer. This in turn rejuvenates the college environment. The mentors very efficiently enhance the communication skill of the students that ultimately shape their personal skills as well. This makes the students to bring about a progress in their personality and thereby helps them much in placements and higher studies that counts for a bright future.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3342	112	1:30

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
136	112	22	0	97

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.L.Sankari Priya	Assistant Professor	Auropath Global Awards 2019 (Excellence in Educational

			Services)
2019	Dr.N.Ayyappan	Associate Professor	Ahimsai Gandhi Award(Excellence in Social Work)
2019	Dr.B.Sheeba Kumari	Assistant Professor	Peraasiriya Maamani (for best teacher)

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Continuous Assessment of students forms an essential part of evaluation of the students' academic performance. Our institution implements steering in CIE as a part of sound educational strategy on a continuous basis throughout the year and follows the evaluation reforms as Implemented by Manonmaniam Sundaranar University. The following reforms enriches the evaluation process. ? A semester encompasses three Internal Tests. The dates of the tests are scheduled already as stated in the college Handbook. This stimulates the students to prepare well in advance. ? The departments preserve proper question banks in the respective department libraries. ? Previous year questions are sustained in the Central Library for the students' reference. ? Seminars and Assignments are consigned to the students for evaluating the Internal Assessment. ? Model Practical Examinations are also conducted and separate lab sessions are assigned for repetitive experiments. ? The students are also made aware of the reappearing/revaluations systems available to them. ? The result analysis is prepared by the respective faculty after the results are published. ? The students with poor results are recognised and the respective parents are given due announcement about the poor performance of their wards. ? Also the fast learners are encouraged to participate in competitive examinations. ? Supplementary examinations are conducted by the University.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The Academic Calendar implies a key step in achieving the academic mission of the institution. It benefits to intend teaching, learning and evaluation schedules. It enumerates the complete schedule of academic and non-academic activities. Academic Calendars are planned for the complete year encompassing the odd and even semesters. The dates for various academic proceedings are fixed in the calendar that are sternly followed and executed. The Programmes of the departments are also scheduled in accordance with the Calendar. The calendar delivers primary information, ethical codes and a general introduction about the various committees of the college. It also provides a detailed information about the number of working days, day orders, public holidays, examination schedules, academic activities of the college, a complete list of faculty and campus activities. Further, appropriate information and guidelines to the students to access the amenities makes the handbook a reliable source of information. Also it highlights the rules and regulations that the students are

expected to abide by. The handbook also enumerates the college etiquettes that the students must be aware of. This enhances the students to refine their conduct within and outside the college premises. A detailed note on the Women Committee gives ample awareness about the women committee members. Scholarship details, attendance details, certificate courses and other important details are enumerated to make the students conscious about various opportunities. The College delivers a copy of the academic calendar to all the students, faculty and other non-teaching staff in the beginning of every academic year to ease their year plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://sthinducollege.com/outcome-2017-2018-2018-2019-2019-2020/

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

No

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
One day national Seminar on rare Earth Elements- Intersection of Science and Society	Physics	13/03/2020
Natioanl Seminar on Growing An Enterprising Spirit by Accepting New Challenges Finding New Opportunities	BBA	13/03/2020
Anti-dowry Awarness Programme Organized by	Sociology	31/01/2020

District Social Welfare Board		
Prof.L.C.Thanu Dr./D.Vellappan Endowment lecture	Economics	11/03/2020
Thiru .A.Saravana Panickar Endowment Lecture	Economics	05/03/2020
Debate in Tamil Official Language	Tamil	02/03/2020
Regional seminar on Charles Darwin and Tree of Life	Zoology	25/02/2020
Sri.R.Chitharanjan Dhas Memorial endowment Lecture on Stepping Stones for Success	Commerce	15/02/2020
Kumari Munai Sri.Kaiser Memorial endowment lecture on android Programming	Computer Science	25/02/2020
Regional Seminar on Health Related Issues	Zoology	20/02/2020
State Level Seminar on Aged in contemporary Society	Sociology	11/02/2020
One day National Seminar in disability Representative and Literature	English	03/01/2020

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
[View File](#)				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
TAMIL	6

ENGLISH	2
HISTORY	1
ECONOMICS	4
COMMERCE	6
MALAYALAM	3
PHYSICS	6
CHEMISTRY	1
BOTANY	1
ZOOLOGY	4
MATHEMATICS	1
COMPUTER SCIENCE	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	52	41	45	26
Presented papers	33	58	12	20

Resource persons	3	3	6	16

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NSS	**District Best NSS Volunteer**	**KK district Authority**	**1**
NCC	**South Zonal – 2nd Position Inter Group Competition – 2nd Position**	**SAP**	**1**
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Public-Private-Partnership	**ICTACT**	**Government of Tamil Nadu**	**15/06/2019**	**30/04/2020**	**500**

| Certificate Verification Process | TNEA Facilitation Center (TFC 51) | Directorate of Technical Education | 01/06/2019 | 31/08/2019 | 5900 |
| Skill Development Programme | PMKK | Financial Support of Government of India | 01/06/2019 | 31/12/2020 | 400 |

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6500000	6016820

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
ROVAN LMS	Partially	6.0	2008

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	61771	7596706	123	55543	61894	7652249
Journals	63	52500	10	10000	73	62500
CD & Video	265	2650	10	200	275	2850
Library Automation	1	42500	0	0	1	42500
Others(specify)	2	28000	0	0	2	28000
Reference Books	3270	0	0	0	3270	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	326	7	2	1	0	4	14	100	0
Added	0	0	0	0	0	0	0	0	0
Total	326	7	2	1	0	4	14	100	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
2300000	2054590	6500000	6016820

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Physical Amenities: The yearly maintenance of the college infrastructure and support facilities are periodically checked and maintained by the management. The campus is guaranteed for its hygiene and cleanliness with a sufficient number of staff to ensure a clean and litter free environment. Further, the institution asserts its pride in stating that the campus is plastic free. The replacement of damaged furniture is done periodically. The surveillance of the campus is carried out by the security staff at the college gate and the vehicle parking within the campus. The surveillance of the campus is further ensured using CCTV. Laboratory: The laboratory apparatus are periodically serviced and calibrated. The management arranges electricians for the maintenance of UPS, lights, fans and solar street lights. Rain Water Harvesting and proper drainage facility is ensured within the campus premises. The solar panels are fixed and checked regularly. The air conditioned computer labs are serviced regularly. Also separate registers are used to record the usage of unique electrical

structures in different rooms. The working of gadgets like microphone, fans, speakers, laboratory devices and other equipments are serviced and rectified regularly. Fire extinguishers are placed at tactical places in the campus. There are two smart classes with ample ICT supported facilities. Teaching aids like LCD projectors, OHPs, Desktops, printers and scanners are properly maintained. Library: The library books are properly maintained and the damaged books are replaced. Each year marks the onset of new text books and journal that are added to the library. Sports: The institution takes pride in admitting and encouraging sports students. Their academic fee is taken care by the management. Two separate grounds and an indoor gymnasium are cleaned and maintained regularly. Coaches are arranged to train the players. Also, nutritious food for breakfast is provided to the players in the college canteen during training sessions. Sports goods are purchased each year. The winners are honoured by the management and the players are constantly encouraged.

http://sthinducollege.com/maintenance-procedure/

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
	No Data Entered/Not Applicable !!!		
	View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations	Number of students	Number of stduents placed	Nameof organizations	Number of students	Number of stduents placed

visited	participated		visited	participated	
5	250	23	nil	0	0

No file uploaded.

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Hind fest	Inter Collegiate	180
Onam Festival Celebration	Intra Mural	800
Student's Union Inauguration – Cultural Program	Intra Mural	1400
Women's Day Celebration	Intra Mural	900
Pongal Festival	Cultural	1000

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Association frames a link between the faculty and students. Each year the Student's Union Chairman and other representatives are elected by the college students. The student's chairman represents the students and voice for their welfare. The objective of the student council is to develop an awe for leadership qualities and to engage the students in various cultural and sports events. The student council stands as a representative structure to highlight the difficulties of students and takes initiatives to rectify the issues with the support of the management. They serve in diverse activities and organize all the curricular and extra-curricular activities. There are also other committees in our college that serve various purposes. Other committees include

Anti Ragging Committee, Grievances and Redressal Committee, Sexual Harassment Committee, Women Redressal Committee, College Cultural Committee, Sports Committee, Placement Cell Representatives, Campus Maintenance Committee, Students Discipline Committee and Hostel Committee. The student representatives are also selected for each committee on the basis of their interest. The student council plays a vital role in conducting conferences, seminars, workshops, inter-collegiate competitions and other inter-departmental tournaments. The participation of our students in NSS, NCC, YRC, RRC and other community services are immense and makes the institution proud. The participation of our students in different councils and administrative bodies are excellent and the fruitful discussion in the meetings of various committees says it all.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

1383

5.4.3 – Alumni contribution during the year (in Rupees) :

160000

5.4.4 – Meetings/activities organized by Alumni Association :

nil

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution plays an excellent role with respect to participative management. The college committee consists of twelve members that constitutes the management. The committee includes the Chairman, the Vice-Chairman, the Secretary, the Joint Secretary, the Treasurer, two elected members by the board of Directors, the Principal, one senior most Associate Profressor, one Associate Professor, the Superintendent of the College Office and a member nominated by the University. The Chairman of the Association shall be the Secretary of the College Committee. P1 – The college endorses the culture of Participative management by encouraging a healthy interaction of the staff and students in various activities. The management of the college, together with the principal and faculty members interact and take prudent decisions related to the welfare of the college. The board of management organizes meetings regularly to monitor the progress of the college. The principal along with the faculty members are vibrant in taking decisions to improve the teaching and research activities. The administrative responsibilities are handled by the principal and IQAC Co-ordinator. The HODs play a crucial role for the development of their respective departments by organizing regular staff meetings and also motivating the staff members to enrich themselves for effective progress of the students. The faculty members play a vital role for the development of the college since they have a direct interaction with the students, responding to their queries and giving them valuable suggestions. The college council conducts meeting once in a month to discuss the matters relating to academic progress. Moreover, it also executes academic activities under the leadership of the principal, thereby promoting the progress of the

institution. PII- The faculty members of the college are placed in various extension activities such as NCC, NSS, Consumer club, SSC, HCC, YRC and Red Ribbon Club. The Gandhi study Centre of the college have sufficient number of student members to promote Gandhian values among the students. The career and counselling cell of the college offers coaching classes and also recruits students in various institutions and companies.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum and the syllabus are framed according to the instructions prescribed by the Manonmaniam Sundaranar University, Tirunelveli. The University undergoes proper planning with respect to framing of syllabus and revises it every three years. The Faculty members play an important role in the Board of Studies according to the norms of the University. The Board of studies constitutes about 20 staff members who serve in the Board of examinations. Apart from this, one faculty member serves as the syndicate member. The college also offers certificate courses for the welfare of students. The IQAC plays a key role in maintaining the quality of curriculum in all respects.
Teaching and Learning	Teaching and Learning Students gain more knowledge by various teaching and learning methods. The college provides facilities like ICT tools, demonstrations, continuous assessment test, assignments and field studies to enrich their knowledge. Seminars are conducted by inviting resource persons in specific fields in order to update the recent trends in the subject so that the faculty members and students can gain more ideas relevant to their subject. Moreover, our faculty members are encouraged to participate in workshops and seminars regularly to update their knowledge.
Examination and Evaluation	Examination and Evaluation The college follows semester pattern (choice based credit system) for examination conducted as per the regulations of Manonmaniam Sundaranar University. Each semester has three internal test out of which two best marks are taken along with seminar and assignment to assess

	the performance of the students. Model practical examinations are conducted by the respective departments and evaluated before the commencement of University examination
Research and Development	The college has 11 research departments to promote research activities. The research activities are monitored by the research coordinators assigned by the research committee. Faculty members are encouraged to publish their research findings in reputed journals. The staff members of the college are encouraged to take minor and major research projects under research agencies such as DBT, UGC, DST and CSIR. Apart from this, the management also offers a special budget for research activities.
Library, ICT and Physical Infrastructure / Instrumentation	Library, ICT and Physical Infrastructure / Instrumentation Our college has a central library with an open access system. Journals and magazines from all disciplines are available in the library. Each year marks the arrival of new books that meet the contemporary research standards. The campus is wifi enabled and ensures connection to all the students and staff members. Availability of smart classrooms and modernized language labs with electrical and electronic gadgets enhances the technological needs of the students. The surveillance of CCTV within the campus premises ensures the safety and good conduct of students.
Human Resource Management	Faculty members are encouraged to participate in the orientation, refresher, and short term courses to improve their knowledge. Orientation courses offer a multidisciplinary field in which the faculty members can interact.
Industry Interaction / Collaboration	Industry Interaction / Collaboration Interaction with industries and college plays an important role among faculty members and students. Our Alumini placed at higher positions in different industries visit our college to motivate the students by delivering lectures. The students also gain inspiration and job opportunities from the alumni. Our students are appointed in TCS Chennai, IDBI Federal insurance company and Auto desk card centre

	Nagercoil.
Admission of Students	Admissions to the college are made as per the rules and regulations of the University and government orders. The college print media publishes about the college admission process and the courses available. The admission committee makes regular decisions concerning the admission process. The admission process begins with the distribution of application, followed by submission of application by the candidates and finally preparing the selection and waiting list. The college fee schemes are fixed as per government norms and alsoadmission to management quota are done as per the Government and University norms.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	The activities and achievements of the college can be perceived from the college website. The college committee is also taking active measures in adopting the e-governance system. The college website has the academic calendar to provide necessary information to the students and the society. Moreover, the college website also has information related to the developmental measures of the college.
Administration	The college office maintains the service records of all the employees regarding their promotions, service and emoluments. The website of the college has activities conducted by the college. The college campus is well equipped with the surveillance of CCTV Camera.
Finance and Accounts	Finance and Accounts The finance and account section of the college maintains accounts in the computer that facilitates easy transactions. The administrative office maintains the accounts properly so as to make it easy for auditing purpose. The salary is credited to the staff and faculty members to their bank accounts directly.
Student Admission and Support	Student Admission and Support The admission of the student is completely based on merit. The college follows guidelines in accordance to the University and Government of TamilNadu. The ICT services extends good support

	for the administration process. Students get their help from the faculty members and computer department in fulfilling their admission process. The e- governance facility supports the students in filling the examination forms.
Examination	Examination The examination cell is well equipped with ICT tools that serves in fulfilling the examination purpose by which the seating arrangement, invigilation duty allotments for the staff members are done.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
No Data Entered/Not Applicable !!!				
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students

Provident fund scheme is made available. Credit co-operative society membership helping the staff with personal loans. Festival advance facility is available. Medical insurance schemes from the state government benefits them.	Provident fund scheme is made available.Credit co-operative society membership helping the staff with personal loans.Festival advance facility is available.Medical insurance schemes from the state government benefits them. Management provides financial assistance to conduct excursion.	The campus has medical and First aid facilities. An agreement with Dr.Gopalapillai's Hospital helps students in first-aid treatments during college working hours. Fees concession to the sports students assists the students' financial shortcomings.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The income and expenses of the college are audited at the end of every financial year by a committee selected by the principal. The comparative statements for the quotations obtained are inspected and acquisitions are streamlined. The task of the financial management is completed at periodic intervals and the accounts of the previous year is carefully examined by the principal and presented before the governing body for approval. The regional joint director of the college education conducts audit of the salary and other accounts. The resource kept in the department and the records are verified by the team members.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NIL	0	0
No file uploaded.		

6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		No	
Administrative	No		No	

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

The parent teachers meeting are held in respective departments of the college. The parents meet the Head of Department and the staff members to discuss about the activities of the students. 1. Interaction of parents with faculty members helps to improve the understanding between the students and the faculty thereby enhancing their career. 2. Parents are encouraged to monitor the students regularly and motivate them. 3. The feedback from the parents helps the faculty members to know about the learning ability of students in depth.

6.5.3 – Development programmes for support staff (at least three)

1. Assisting in handling the practical with faculty members. 2. Helping the students to maintain safety measures in the laboratory. 3. Hands on training in computer based programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Introducing Smart class in all departments 2. Improving the individual skills of the students. 3. Increasing the tie-up with companies thereby providing employment opportunities.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Two day Orientation Programme for the First Year Students	16/06/2019	16/06/2019	17/06/2019	500
2019	Computer Upgradation	15/07/2019	15/07/2019	15/07/2019	100
2019	Modernised Language Lab	26/08/2019	26/08/2019	26/08/2019	100
2019	Purchase of Additional Books in Library	25/07/2019	25/07/2019	25/07/2019	500
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Women HELPLINE and Awareness on Kavalan APP Tamilnadu Social Welfare Board Woman safety	23/04/2019	23/04/2019	620	60
Empowering Girls for Brighter	21/01/2020	21/01/2020	500	100

Tomorrow (Programme organised for girls by Health and Rural Department)				
Anti-Dowry Awareness Programme	31/01/2020	31/01/2020	200	50
Training Programmes for SC students Hostel Inmates to appear in Competitive Exams	03/02/2020	31/03/2020	500	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
10 Percentage of power requirement of the College met by the renewable energy sources . Our campus has solar panel facilities that benefits to reduce the electricity usage bills. The class rooms of the college are spacious having sufficient aeration and natural lighting. The college has sufficient amount of plantations and trees in order to provide a good environment. Usage of plastic is banned inside the campus. The possibility of Solar-powered lights saves electricity and access the electrical needs of our college. The college practices rainwater harvesting system so that the runaway rain water from the terrace finds its way into the deep pits situated in various locations within the campus. This improves the ground water level and reduces the wastage of water. Also the campus is enhanced with lots of trees and plants that highlights the campus as an Eco conscious platform. Further, the campus is maintained as a plastic free zone to reassure eco-consciousness among the student community.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	0
Ramp/Rails	Yes	3
Braille Software/facilities	No	0
Rest Rooms	Yes	1
Scribes for examination	Yes	3

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff

No Data Entered/Not Applicable !!!
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct for Students and Hostel Guidelines	16/06/2019	The code of conduct framed by the college generates awareness among the students to uphold discipline. It also helps them to comprehend the esteemed status of the college. Handbooks are dispersed to all the students and staff members. The handbook provides a brief information about the facilities available in the college. The students also get information regarding diploma courses and skill development programme. The data in the Handbook is also made available in the college website for the accessibility of the stakeholders.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
The code of conduct framed by the college generates awareness among the students to uphold discipline. It also helps them to comprehend the esteemed status of the college. Handbooks are dispersed to all the students and staff members. The handbook pr	07/08/2019	07/08/2019	400
College Campus Cleaning	13/08/2019	14/08/2019	120
Empowering Girls for Brighter Tomorrow (Programme organised for girls by Health and Rural Department)	21/01/2020	21/01/2020	600

National Voters Day	25/02/2020	25/02/2020	160

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Using plastics bags is strictly banned within the college premises. ? Solar power panels are roofed to save electricity. ? Food waste and plant waste are decomposed in compose pit. ? Practising rain water harvesting within the campus preserves water. ? Green trees and plants ensure an eco-friendly campus.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? Empowering the students and edging them to bring out their talents. ? Maintaining good discipline in the college campus. ? Assisting the students with scholarship. ? Endowments are provided for organizing lectures. ? Awards and memorial prizes are distributed to students in each department who secure highest marks in respective subjects. ? Smart classes are provided to improve the quality of teaching.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://sthinducollege.com/institutional-best-practices/

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

? The college provides versatile educational service to the community and nation. The college uplifts the students from rural background by providing them quality education. ? Our college takes immense pride in executing the Pradhan Mantri Kaushal Kendra (PMKK) project of our Honourable Prime Minister of India. Implemented since 2017, S.T.Hindu College marks its style in history, in being the first college ever in Tamilnadu to execute the programme. Each year 1500 students get trained in Skill Development Programme like • Mobile phone hardware repairing • Computing and Peripheral Maintenance • Assistant beauty therapist • Sales associate • Customer care executive and • Food and beverage service This programme is offered without fee and poor students from rural background become successful entrepreneurs with the financial support of the Government of India. ? Our college asserts its superiority in joining hand with the Directorate of Technical Education, Chennai for consolidating the Engineering admission by being the TNEA Facilitation Center (TFC 51). This facility aids the students to ease the admission process and avoids the hassles of travelling to Chennai for admission purposes. Our college has successfully accomplished two years in this admission process and this year marks 5900 applications being verified by 20 staff members. ? The ICT Academy of Tamilnadu (ICTACT) is an initiative of Government of India and Government of Tamilnadu which has collaborated with our college to focus on the quality of students and making them industry-ready. This makes them immediately employable in ICT industry. This Public-Private-Partnership (PPP) endeavours to emancipate students in the areas of Information and Communication Technology. This in fact stimulates the sustained progress of our students. ? Avanakkalanchiam,has been set up in our college to preserve antiques, artefacts and significant records that have antique values. ? The Pasumaikalanchiam book of our college parades the flora of our campus and serves as a valuable record comprising all the vegetation in the college campus. ? 25 University blues are produced every year. ? Internet lab and wifi connection is established throughout the campus. ? Sports activities are well established in our college and students are

trained by special coaches for Volleyball, Cricket, Hockey, Athletics, Kabbadi and Basketball. ? School adoption programme makes our college unique in its service for the society.

Provide the weblink of the institution
http://sthinducollege.com/institutional-distinctiveness/

8.Future Plans of Actions for Next Academic Year

Our institution has plans to start coaching classes for IAS and IPS examinations for our students. A new initiative to claim S.T.Hindu College as a recognised NEET Exam coaching centre for students from backward rural communities with the assistance of our Science faculty is to be planned in the near future.The institution has planned to sign MOU with other Universities to enrich the research activities. The institution will organize national and international conferences and workshops to initiate quality research. Resource persons will be invited to deliver lecture on contemporary research topics. Appropriate measures will be taken to introduce alteration in research lab by introducing instrumentation facilities that would nourish research innovations in the near future. Major and minor project proposals will be submitted to organizations such as UGC, DBT and DST to ripen research activities. Further, students will be enthused to present their research findings in national as well as international conferences to share their ideas and also to gain new ideas from the conferences. Students will be exposed to soft skills on a larger scale to mould them fit for the corporate world. More job oriented courses are to be implemented to make our students self-employable. Our schemes and innovative future plans will give more power to our student community and S.T.Hindu College takes immense pride in disclosing the future plans in building a better tomorrow.